

# INVOICE



**COMPANY NAME**

STREET ADDRESS  
CITY, STATE, ZIP  
PHONE NUMBER

INVOICE DATE

INVOICE NO.

PAGE

**BILL TO**

**SHIP TO**

ORDER NO.	ORDER DATE	CUSTOMER NO.	SALES REP	PURCHASE ORDER NO.	SHIP DATE	SHIP VIA

QUANTITY ORDERED	UNIT	ITEM NO.	ITEM DESCRIPTION	PRICE UNIT	UNIT PRICE
QUANTITY SHIPPED		QUANTITY BACK ORDERED		ITEM DISCOUNT	EXTENDED PRICE

SALES AMOUNT	
MISC. CHARGES	
FREIGHT	
SALES TAX	
TOTAL	
PAYMENT RECEIVED	
BALANCE DUE	